

SERVICE & PRICING GUIDE



EV
ESSENTIAL VENUE



About Us

Essential Venue is delighted to help you host memorable moments.

Located in the heart of Edwardsville, Essential Venue is poised to offer an elevated and endearing atmosphere for special celebrations with your closest family and friends.

Through a love of hosting and hospitality, owner Danyel Harrell endeavored to create a space where loved ones could gather and experience life's greatest moments.

From birthday parties to baby showers, micro weddings to anniversary dinners, Essential Venue is a canvas simply waiting to bring your vision to life.

Looking for a unique modern space for company luncheons and functions?

Look no further.

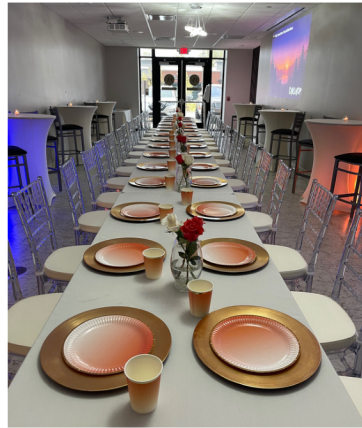
We offer an inspiring space to accommodate a variety of groups and events.

We'd be happy to speak with you about the space and give you a tour. We believe Essential Venue is exactly what you've been looking for to host your next intimate event.



Package Pricing

All packages offer a total of 6 HRS in the space.



Bronze

- Tables (rectangle, round, cocktail)
- Chairs/Cushions
- Expandable Linens (Black only)
- Sound System
- Refrigerator access

Customer responsible for:

- Table & Chair Set-up
- Trash & Debris removal from event area

\$625

Silver

Everything included in Bronze +

- Premium Chair Cushions
- Floor Length Banquet Style Linens
- 4 Chaffing Dishes
- Photo Booth w/Overlay Customization

Customer responsible for:

- Trash & Debris removal from event area

\$750

Gold

Everything included in Silver +

- Centerpieces/Florals (based on availability)
- Charger Plates (Gold/Silver options)
- Votives
- 8 Colored Up Lights
- Complete Custom Set-Up

Customer responsible for:

- Trash & Debris removal from event area

\$975

Platinum

Everything included in Gold +

- 2 dozen treats of choice from our provided vendor
- Themed décor and color requests included with event setup

Due to customization, package must be selected at least 30 days prior to event.

\$1200

- \$150 cleaning fee applies to Bronze and Silver Packages
- Ivory linens are available upon request for Bronze & Silver packages with a \$100 laundering fee
- Cleaning & linen laundering fees are waived for Gold & Platinum packages
- Photo Booth may be added to Bronze Package at \$150/hour
- Space may be rented at an hourly rate of \$125 with Bronze Package inclusions

Events at Essential Venue

Essential Venue comfortably hosts 60 guests for a seated dinner or up to 80 guests for a standing cocktail-style reception.



SOCIAL CELEBRATIONS

Sometimes less is more, and a smaller guest list is exactly your vision. You can host a baby shower, bridal shower, pre & post-prom event, retirement dinner, graduation party, anniversary celebration, gender reveals - essentially anything at EV.

BUSINESS & NETWORKING

With the business community in mind, we've equipped EV with everything required to host a professional event with ease and convenience.



“This micro-venue located at Trace on the Parkway is the place where memories will be made for many years to come.”

Edwardsville | Glen Carbon
CHAMBER OF COMMERCE

DREAMY MICRO WEDDINGS

Don't rush the moment. Small weddings bring big love and we want you to soak it all in, Your wedding at EV includes the entire venue to yourself for a full day,



The Essentials

EV Offers:

- 8 60" round tables (seats 6-8)
- 8 Rectangle banquet style tables (seats 8-10)
- 10 adjustable cocktail tables
- 60 acrylic Chiavari chairs
- 16 cocktail-height chairs
- 8 color customizable uplights
- 65" inch Smart TV
- 2 ceiling drop-down projectors/screens for customized viewing
- AUX/USB connector for installed surround sound
- Wi-fi access
- Gold and silver charger plates
- Black and ivory linen
- Color customizable mobile bar cart
- Sleek focal wall ideal for picture booths
- Two drapery stanchions
- Presentation podium

OPEN CATERING OPTIONS:

Whether your favorite restaurant or your family recipes, you're welcome to share and serve what is best for your guests.

We'll provide:

- Kitchenette prep area
- Refrigeration cooler
- Keegerator
- 5 Full-size chafing dishes
- Charger plates

PHOTO BOOTH:

Guests LOVE our new digital photo booth. Enjoy snapshots and GIFs sent directly to your guests' mobile devices. Renting our booth saves time, money and provides an incredible guest experience. Inquire about rates.



Parking

Your guests may park for free anywhere at Trace on the Parkway not marked for residents.

From the Owner



Starting Essential Venue has been a dream come true! A lover of hosting my family and friends, I noticed an increased need for modern spaces that served intimate or micro-sized events. While building EV, I knew I wanted to create a space with a luxurious feel, full of amenities, and uniquely able to accommodate a variety of guests. I'm so happy we've done just that. We hope to be the venue of choice for you, and your loved ones, as you gather to celebrate amazing occasions.

With Love,
Danyel

Let's Celebrate!

We'd be ecstatic to host your event! We are currently booking for 2023 and 2024 events.

Please complete our online contact form by clicking the link below, and expect to hear from us soon.

[INQUIRE ONLINE](#)



ESSENTIAL VENUE